

September 8, 2016

Dear Fifth Grade Parents:

Regarding: Field Trip to Williamsburg, Virginia

The fifth grade is an exciting grade for young students. The Social Studies curriculum in fifth grade is an extensive study of the Colonial Period in America. The curriculum covers historical, cultural, and geographic perspectives of the early settlements. We are proposing a trip to Pamplin Park, Williamsburg, and Jamestown to enable students to view, firsthand, places they have studied.

The trip to the Williamsburg area is 3 days and 2 nights. We will be departing from and returning to Providence Spring Elementary. The dates are **April 4-6, 2017**. All six classes will attend the trip - Mrs. Bernier-Lucien, Ms. Blaszak, Mr. Grabon, Mrs. Fletcher, Mrs. Sanford, and Mrs. Shipman.

The Early Virginia Settlements Tour includes two night accommodations at the Embassy Suites, motor coach transportation, entrance into Pamplin Park, Jamestown, and Colonial Williamsburg, two breakfasts, lunch at Pamplin Park and two dinners. Lunch on Tuesday and lunch on Wednesday are not included in the cost. The cost is \$312 per student or adult. Accommodations are based on an average of five people per room.

We have proposed a payment schedule as follows:

Deposit due on October 28, 2016	\$156.00
Final payment due on February 28, 2017	\$156.00

*******VERY IMPORTANT – PLEASE READ CAREFULLY! *******

If you prefer, we will accept one payment on October 28, 2016, by cash, check, or online. Please send your check, made payable to PSE, on the due date and not before to facilitate receipting of your payment. (Instructions for paying online (OSP) are on the back of this form.) **All deposits MUST be paid on October 28th** in order for our school to pay the deposit to the vendor on time and to secure your child's place on the trip.

Returned checks are handled by a 3rd party that the district has hired to manage for the schools. There will be additional fees for all returned checks.

Parents will be needed to accompany us on this trip as chaperones. (Chaperones pay \$312.00) A limited number of adult seats are available. If we have more adult responses than seats, your check/cash/OSP will be returned or refunded. Chaperones will accompany groups and will sleep in rooms with students and possibly another adult. Chaperones must tour with and care for children at all times. Conducting business on this educational school trip is fine as long as it is restricted to non-touring times and does not interfere with chaperone duties. *All chaperones must be an approved registered CMS volunteer.

*Chaperone meeting is scheduled for March 6, 2017 at 6:30 pm.

If you have questions about the trip, please call or email your teacher or Mrs. O'Connor at 980-343-6935. We will discuss our trip further with your children in our classes. Thank you for your cooperation!

Sincerely,

Diane Adams Principal	Linda O'Connor Assistant Principal	Fifth Grade Team
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PLEASE DETACH AND RETURN WITH YOUR ANSWER/PAYMENT

Teacher's Name: _____

Student's Name: _____

Parent's Name: _____

_____ will go on the trip to Williamsburg

_____ will go on the trip to Williamsburg

_____ will not go on the trip to Williamsburg

_____ will not go on the trip to Williamsburg

***Parents who want to chaperone must be a registered volunteer before we can accept the deposit. Please see Tess Berger in the front office if you need assistance. **Please sign and date the required CMS permission slip and send it back with this form. Thank you!**